



## Parent Payments Policy – 2024 Information for Families

Darley Primary School is looking forward to another great year of teaching and learning and would like to advise you of Darley Primary Schools' voluntary contributions for 2024.

Please find attached your paper copy of curriculum contribution details, along with stationery lists for your child's year level, and instructions on how to order from the Winc online portal.

**PLEASE NOTE: Curriculum contribution payments can be made from November 2023.**

**If you prefer to pay in 2024, these payments can be made at any time before the end of Term 2, which is Friday 28th June 2024.**

Details will be posted to our website and on Compass in case you misplace your paper copies.

As all Parent contributions are voluntary, we cannot set up a payment plan on Compass, we will however place the details on Compass under Course Confirmation and Payments, as a payment option for you.

You can also pay using Bpay, Centrelink or EFTPOS at the school.

Bpay details can provided to all families, please contact the office. Families can choose to set up their own payment plan using Bpay.

We cannot invoice you for any Curriculum contribution payments in advance, we can only receipt funds when they are received. It will be very important that you keep all receipts for payments to refer to as we won't be sending out family statements.

### **Please find attached:**

1. Year Level Parent Payment Policy-Curriculum contribution details.
2. Year Level Stationery List- A list of items Darley Primary School recommends and invites you to purchase from Winc online portal (instructions attached).

### **Delivery Fees:**

Free delivery for orders placed on or before 8<sup>th</sup> December 2023.

\$10.95 delivery: for orders placed after 8<sup>th</sup> December 2023.

### **Orders Placed:**

On or before 31<sup>st</sup> December 2023 will be delivered before the start of Term 1 2024.

Please note for orders placed after 31<sup>st</sup> December 2023, we cannot guarantee delivery prior to the start of Term1.

Orders can be delivered to your home or work address, NOT to PO boxes or the school.

**If you do purchase a stationery pack for your child/children please bring the pack in its entirety to school on the first day back, which is Tuesday 30th January 2024.**

### **Communicating the voluntary nature and importance of contributions**

- **Curriculum and Other** contributions are voluntary.
- We continue to value your contributions in supporting our school's programs and resources.
- Your contributions continue to assist us to broaden the educational experience for our students. It has allowed us to provide iPad upgrades and the Nurture Program.

- Without your contributions, many of these things may not be possible.
- If you are unable or choose not to make financial contributions, your child will not be disadvantaged or denied access to the resources required to deliver the curriculum. We will always provide students with free instruction to fulfil the standard Victorian curriculum.
- For **Extra-Curricular Items and Activities**, it is up to you whether you wish for your child to have the item/participate in the activity.
- These are optional and provided on a user-pays basis, and so the school will require a parent payment to provide them to individual students.
- For some educational items (e.g., devices, stationery, textbooks), it makes sense for parents to purchase them from a third-party provider, so students can take personal ownership for use at school and/or at home. The school considers the necessity of these items, the cost and preferred suppliers. The school has pre-negotiated discount prices for stationery packs through an online portal with WINC, our preferred stationery supplier. Details of how to order are attached to this letter.
- Our school only requests contributions for items that we believe add value to the school experience for students.
- The contributions go specifically towards items and activities that help improve your child's educational experience.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support. This has made a huge difference to our school and the programs we can offer.

The environment and resources that we enjoy today represent the contributions made by our parent/carer community over many years. Parent/Carers voluntary contributions make significant difference to the quality of our programs. This financial support ensures that we can continue to provide the excellent range of facilities and resources for your children. Your support in 2023 allowed us to:

- Provide high quality programs and specific subject materials and equipment for: English, Mathematics, Science, Art, Music, Inquiry, Language and H.A P.E.
- Maintain and develop the school grounds.
- Ensure the upkeep of our computer devices to enhance learning opportunities.
- Maintain sufficient class sets of books for students to develop their reading skills.
- Provide hands on maths equipment i.e.: measuring materials for teaching purposes.
- Facilitate Reading Eggs, Math Seeds, and Mathletics online digital subscriptions.
- Deliver a range of sporting equipment.
- Arrange for individual student supplies and class bulk supplies.
- Offer effective First Aid for all students.

Kind Regards

Darley Primary School



## 2024 Year One -Parent Payment Policy

03.11.2023

Dear parent/guardian,

Darley Primary School is looking forward to another great year of teaching and learning and would like to advise you of Darley Primary Schools' voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to:

- Upgrade iPads for F-2 classrooms
- Provide our school Nurture Program
- Provide high quality programs and specific subject materials and equipment for: English, Mathematics, STEM, Art, Music, Inquiry, Language and H.A P.E.
- Maintain and develop the school grounds.
- Maintain sufficient class sets of books for students to develop their reading skills
- Deliver a range of sporting equipment.
- Offer effective First Aid for all students.
- Breakfast Club
- Provide extra Year level programs such as, Investigations, World Travel, Survivor Darley, Electives etc
- Provide breaktime programs such as Proactive Wellbeing Programs, Messy Squad, Gaga Pit.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Fiona Kerton

Principal

Deanna Preston

School Council President



Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<b>Year One classroom consumables, materials &amp; equipment</b> <ul style="list-style-type: none"> <li>• Art – paint, crayons, canvas, glitter, coloured paper (\$20.00)</li> <li>• Mathematics – cover paper, cardboard, tape, blue tac (\$20.00)</li> <li>• English – cover paper, cardboard, tape, blue tac (\$20.00)</li> <li>• World Travel Program-consumables--cover paper, kinder squares, sticky tape (craft), food to make pizzas, baked potatoes, nachos, scones etc. (\$30.00)</li> <li>• Integrated Studies- Every Environment, Aboriginal Dreaming, School Yard Safari, Now and Then- eg- PVA glue, glitter, clips, art paper, cover paper, crepe paper (\$40.00)</li> </ul>	\$130.00
<b>Year One Online Subscriptions</b> <ul style="list-style-type: none"> <li>• Maths Seeds \$10.00</li> <li>• Reading Eggs \$10.00</li> </ul>	\$20.00
<b>Year One Printing and photocopying of worksheets and learning materials</b>	\$10.00
<b>Sub Total</b>	<b>\$160.00</b>
Other Contributions - for non-curriculum items and activities	Amount
<b>Tax deductible contributions [delete this section if your school does not have a tax-deductible fund]</b>	
<b>Building fund.</b> A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure. <b>(Suggested Amount)</b>	\$ 50.00
Your family contribution	\$
<b>Total Amount</b>	<b>\$</b>

### Educational items for students to own

Attached is a list of items that the school recommends you purchase from Winc for your child to individually own and use.

Darley Primary School invites parents to purchase educational items to use and own through Winc Schools online portal via the link below. <https://www.wincschools.com.au/VIC/Darley/Darley-Primary-School>

### Extra-Curricular Items and Activities

Darley Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.



If you would like to purchase an item or activity for your child, please indicate on the table below ( ie: Excursions/Incursions) payments will be scheduled prior to the activity during 2024.

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
<i>Other optional Year One excursions to be scheduled in 2024</i>	<i>TBA</i>	
<b>Total Extra-curricular Items and Activities</b>		<b>\$0.00</b>

### Financial Support for Families

**Darley Primary School** understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools Relief support available for uniforms/footwear etc.
- Local community supports (Wellbeing Officer can provide further information)

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Lisa Thacker

Ph: 03 5367 1558 | Email: [lisa.thacker@education.vic.gov.au](mailto:lisa.thacker@education.vic.gov.au)

Category	
Curriculum Contributions	\$160.00
Other Contributions (Suggested Amount)	\$ 50.00
Extra-Curricular Items and Activities (TBA)	\$ 0.00

### Payment methods

Compass- Full Payment-We cannot offer a Payment Plan.

Centre Pay, Eftpos

BPay- Details can be provided to families if required. Please contact the office.

### Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.



## Please order online at [wincschools.com.au](https://wincschools.com.au)

At Winc we want your child to have a strong start to the new school year, which is why we have worked with your school to make Back to School hassle free.

### Ordering made simple.

We've made it quick and easy to order your child's new year requirements. Simply visit [wincschools.com.au](https://wincschools.com.au) and follow these four steps.

1. Search for your school, Darley Primary School, Darley, VIC and enter your school access key 9QR9R if required.
2. Complete the student's details and select Year 1.
3. Review your requirements list and make changes if required.  
*Please note:* some list items have been denoted by your school as a prerequisite for the subject or year.
4. Proceed to checkout.  
*Please note:* For home deliveries only, if you have more than one student at the same school, please repeat the above steps.

Once completed, an order confirmation will be sent to your email address.

*Please note:* Any technology items you order may be sent separately.

### Deadlines and delivery information.

#### Home delivery:

##### Delivery Fees:

Free Delivery: for orders placed on or before 8th December 2023;  
\$10.95 delivery: for orders placed after 8th December 2023.

#### Australia Post

Orders are delivered via Australia Post's eParcel service. As soon as your order is dispatched an email will be sent to let you know the Australia Post tracking ID Number. Your order can be tracked at [auspost.com.au](https://auspost.com.au).

*Note:* PO Box addresses are not accepted by Australia Post.

### Payment methods accepted



### Have a question?

For assistance with your order, returns and refunds and delivery information, or for a general enquiry, please visit [wincschools.com.au/helpcentre](https://wincschools.com.au/helpcentre)

*To view our full terms and conditions, please visit [wincschools.com.au/termsandconditions](https://wincschools.com.au/termsandconditions).*



**2024 Requirements List for Year 1**  
**Your Access Key: 9QR9R**

CODE	DESCRIPTION	QTY	PRICE	TOTAL
<b>Compulsory List</b>				
<b>Recommended Items</b>				
87127129	Faber-Castell Fibre-Tip Coloured Markers Assorted Pack 12	1		
25097559	Winc Project Book 335x245mm 24mm Dotted Thirds 56gsm 64 Pages	1		
25093230	Faber-castell Small Whiteboard Set	1		
10008059	Faber-Castell Triangular Coloured Pencils Pack 12	2		
86515086	Bostik Glue Stik 35g	3		
86774524	Faber-Castell Junior Triangular Graphite Lead 2B Pencil Each	10		
25163639	Faber-Castell Red Checking Graphite Lead Pencils Each	6		
10005235	Maped Shaker Pencil Sharpener 2 Hole Assorted Each	1		
25091252	Micador Review Plastic Ruler 30cm Ice Blue	1		
86992402	Crayola Twistable Crayons Pack 12	1		
25097561	Winc Writing Book 335x245mm 24mm Dotted Thirds 56gsm 64 Pages	7		
25093083	Winc Display Book Non-Refillable Insert Cover A4 40 Pocket Black	1		
25175003	Reading Trek Years K-4 Home Reader Diary Createl 2024 Edition	1		
74675500	Winc Scissors 158mm Orange Handle	1		
25090934	Winc Megaspacer Scrapbook 335x245mm 100gsm Plain 64 Pages	4		
86684162	Micador Colourfun Coloured Markers Assorted Pack 12	1		
25093524	Winc Tartan Pencil Case 2 Zip Pouch 375x264mm	1		
25093462	Winc Exercise Book A4 24mm Dotted Thirds Red Margin 48 Pages	1		
				<b>Total: \$80.10</b>